



## **Public Protocol for Attending Source Protection Committee Meetings**

The following guidelines must be followed in preparing and presenting to the Greater Sudbury Source Protection Committee.

Persons desiring to address or present a brief to the Greater Sudbury Source Protection Committee shall be permitted to do so provided they notify the Source Protection Committee Chair or Project Manager at least fourteen (14) days prior to the meeting. The request should comprise a brief statement of the issue or matters involved and copies of handouts. French language services are available for those wishing to make presentations in French.

The public is allowed a maximum of 10 (ten) minutes in which to make a presentation, following which individual Members of the Source Protection Committee may ask for points of clarification. Presentations will be scheduled on the agenda as "Communication from Visitors"

Speakers must identify themselves to the Source Protection Committee Chair or the Project Manager prior to the commencement of the meeting.

Guest presentations are for the information of committee members. Presentation topics will not be debated at committee meetings. Any comments made by members of the public should be addressed through the Source Protection Committee Chair.

While at committee meetings, members of the public shall speak respectively of individuals, groups of people, firms and organizations. Guests will speak only on the subject for which they have received approval to address the committee and obey the rules of procedure and any decisions of the chair of the committee.

During the course of the meeting any additional questions or comments can be made via the attached comment sheet (See reverse). After the meeting a staff member or the Source Protection Committee Chair may answer further questions.

*See Comment Sheet on Reverse Side of Page*

**DRINKING WATER SOURCE  
PROTECTION  
DE L'EAU POTABLE À LA SOURCE**



Nickel District  
Conservation  
Authority

**Source Protection Committee**  
**Public Comment Form**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Questions or Comments:

*(Questions may be answered by the Chair or staff at the end of the meeting)*

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How did you hear about the Source Protection Committee?

Newsletter

Advertisement

Community bulletin

Other: \_\_\_\_\_

*Your name and contact information will not be made public as your personal information is protected from disclosure under the Municipal Freedom of Information and Protection of Privacy Act.*

*Additional comments can be mailed or faxed to:*

Nels Conroy, SPC Chair  
c/o Nickel District Conservation Authority  
200 Brady Street, Tom Davies Square  
Sudbury, ON P3E 5K3  
Phone: (705) 674-5249 Fax: (705)674-7939